



How to add 1stGenHomeNH to a Cash Assistance Loan

Once the program information has been completed, select *Click here to enter/view DPA amounts*.

The screenshot shows a web form with tabs for Loan Information, Borrower(s), Property, and Attachments. The Loan Information tab is active. On the left, there are buttons for 'Save & Submit' and 'Cancel Changes'. The form is divided into two main sections: 'Amounts' and 'Program Information'. In the 'Amounts' section, the 'Total DPA Amount' field is set to '0' and the link 'Click here to enter/view DPA amounts' is circled in red. The 'Program Information' section contains dropdown menus for 'Interest Rate/Program' (6.625% - Home First Plus), 'Mortgage Type' (Purchase), and 'Insurance Type' (FARMERS HOME/RHS/RD), along with input fields for 'Lender Loan #', 'DU Case file Number', 'Date of Mortgage', and 'Date of Maturity'. The 'Income' section shows 'Annual' income as '\$0.00'.

Loan Information		Borrower(s)	Property	Attachments
Amounts				
Base Loan	\$0.00			
Gross Loan	\$0.00			
Total DPA Amount	0			
Click here to enter/view DPA amounts				
Sales Price	\$0.00			
Initial Deposit	\$0.00			
Income				
Annual	\$0.00			
Program Information				
Interest Rate/Program	6.625% - Home First Plus			
Mortgage Type	Purchase			
Insurance Type	FARMERS HOME/RHS/RD			
Lender Loan #				
DU Case file Number				
Date of Mortgage	MM/DD/YYYY			
Date of Maturity	MM/DD/YYYY			

If the borrower qualifies for the First Generation grant, click on *First Gen DPA*.

The screenshot shows a dialog box titled 'Program' with a table of DPA options. The 'First Gen DPA' option is circled in red. Below the table, there is a section for 'MRBDPA-\$10,000' with an 'Amount' field set to '10000'. At the bottom are 'Save' and 'Done' buttons.

Program	Amount
MRBDPA-\$10,000	10,000.00
First Gen DPA	0.00

MRBDPA-\$10,000

Amount: 10000

Save Done

Change the amount from \$0.00 to \$10,000.00 and select, *Save*. Then select *Done*.

Program	Amount
MRBDPA-\$10,000	10,000.00
First Gen DPA	10,000.00

First Gen DPA

Amount

10000

Save Done

The reservation will indicate a Total DPA Amount of \$20,000.00.

Loan Information		Borrower(s)	Property	Attachments
Amounts				
Base Loan		\$0.00		
Gross Loan		\$0.00		
Total DPA Amount		\$20,000.00		
Click here to enter/view DPA amounts				
Sales Price		\$0.00		
Initial Deposit		\$0.00		
Income				
Annual		\$0.00		
Program Information				
Interest Rate/Program	6.625% - Home First Plus			
Mortgage Type	Purchase			
Insurance Type	FARMERS HOME/RHS/RD			
Lender Loan #				
DU Case file Number				
Date of Mortgage	MM/DD/YYYY			
Date of Maturity	MM/DD/YYYY			