



HOME FIRST PROGRAM

Gross Annual Compliance Income Calculation Worksheet*

LOAN OFFICER _____

LOAN OFFICER EMAIL _____

APPLICANT NAME _____

CO-APPLICANT NAME _____

TOWN AND COUNTY OF PROPERTY _____

INCOME LIMIT FOR THE COMMUNITY _____

UNDERWRITER SIGNATURE _____

DATE _____

☐ First-time Homebuyer

☐ Targeted Area Household size: _____

1. MONTHLY EMPLOYMENT INCOME

Primary Wage earner

Base Pay: \$ _____

Overtime: \$ _____

Bonus and/or Commissions: \$ _____

Other Compensation: \$ _____

Subtotal: \$ _____

Secondary Wage earner

Base Pay: \$ _____

Overtime: \$ _____

Bonus and/or Commissions: \$ _____

Other Compensation: \$ _____

Subtotal: \$ _____

2. OTHER INCOME

Part-time Income: \$ _____

Child Support: \$ _____

Alimony: \$ _____

Unemployment: \$ _____

Social Security \$ _____

Tips: \$ _____

Net Rental Income (Schedule E from 1040): \$ _____

If purchasing a 2-4 unit add 75% of rental income: \$ _____

Interest/Dividend Income: \$ _____

Royalties: \$ _____

Pension/Estate/Trust Income: \$ _____

VA Compensation: \$ _____

Worker's Compensation: \$ _____

Public Assistance: \$ _____

Other: \$ _____

Subtotal: \$ _____

3. SELF EMPLOYMENT INCOME

Schedule C or F from 1040: \$ _____

Add Depreciation/Depletion: \$ _____

Subtotal: \$ _____

4. (a) Total Monthly Gross Income: \$ _____

(b) Line 4(a) x 12 (months) = Total Annual Income: \$ _____

5. If the total income shown on Line 4(b) exceeds the Home First Income Limit, then the applicant(s) are not eligible for the Home First Mortgage Program.

*All Mortgagors and any other person who is expected to be secondarily liable on the Mortgage should be included in the income calculation. Refer to the Home First Gross Annual Compliance Income Calculation Guide.